



John McMillan
Commissioner

STATE of ALABAMA
DEPARTMENT OF AGRICULTURE AND INDUSTRIES
Pesticide Management – Professional Services Unit

1445 Federal Drive • Montgomery, Alabama 36107-1123
(334) 240-7261 • 1-800-642-7761, Ext. 7261



The *Termite Treatment Monthly Report Form* is provided for convenience to the Pest Control Industry. It is not to be submitted to the Department of Agriculture & Industries unless requested. The following rule from the Alabama Administrative Code, Chapter 80-10-9, explains the required reporting procedures for Termite Treatments performed in Alabama.

80-10-9-.16(2) A duplicate of each contract for subterranean termite work shall be kept in the files of the permittee for a period of one (1) year beyond the expiration date of the contract and made available to the commissioner or authorized agent upon request. By the 10th of each month, the permittee shall complete a report of all subterranean termite work performed during the prior month. Monthly reports shall contain the full names of property owners, complete addresses of structures treated and date of treatment. If no work is performed during any month, a report must be completed indicating that no work was performed. These reports shall be maintained by the permittee in each main or branch office location responsible for the supervision of the work performed. These reports shall be maintained in an accruing/succeeding order by the permittee in a file titled "Termite Reports for the Commissioner" and made available for inspection during normal business hours or furnished to the Commissioner or his authorized agents upon request. Each monthly report shall be maintained by the permittee for a period of three (3) years from the month it was filed.

If you have questions please contact our office at (334) 240-7261 or 7233,

Sincerely,

Joe Debrow, Jr., Program Director
Pesticide Management – Professional Services

