



# REQUEST FOR MEDIATION

**ALABAMA DEPARTMENT OF AGRICULTURE AND INDUSTRIES  
ALABAMA AGRICULTURAL MEDIATION PROGRAM**

<b>Alabama Agricultural Mediation Program</b> 1445 Federal Drive Montgomery, Alabama 36107-1123  Telephone: 334-240-7151 800-642-7761 ext. 7151  Fax: 334-240-7193  email: <a href="mailto:mediation@agi.alabama.gov">mediation@agi.alabama.gov</a>	<b>MEDIATION REQUESTED BY (Please Print or Type)</b>		
	<b>DATE</b>		
	<b>CONTACT PERSON</b>		
	<b>AGENCY</b>		
	<b>ADDRESS (Street or Box)</b>		
<b>CITY</b>		<b>STATE</b>	<b>ZIP CODE</b>
<b>TELEPHONE NUMBER</b>			

I the undersigned hereby request to engage in voluntary mediation as conducted by representatives of the Alabama Agricultural Mediation Program (AAMP) as a part of the Alabama Department of Agriculture and Industries with representative of the Alabama Department of Agriculture and Industries serving as the mediator.

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*

## ACKNOWLEDGEMENT

This is to acknowledge receipt of the request for mediation with this agency, By signing I am agreeing to participate in voluntary mediation and act as the representative for the agency in this matter as conducted by a representative of the Alabama Agricultural Mediation Program (AAMP).

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Agency*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Email*

# **RULES OF CONDUCT FOR VOLUNTARY MEDIATION UNDER THE ALABAMA AGRICULTURAL MEDIATION PROGRAM (AAMP)**

The purpose of these Rules of Conduct is to assist participants in the mediation process in the reaching of a settlement of the matter submitted for mediation. The noted rules are necessary to protect the integrity and confidentiality of the mediation process, the individuals involved, and the matters discussed. These rules are considered to be a part of the Agreement for Conduct of Mediation and apply to voluntary mediation under the AAMP. The mediator assigned to the mediation case shall be immune from civil liability for actions of conduct within the scope of the mediator's duties.

The purpose of the mediation session is to provide a controlled environment, wherein the participants will have an opportunity to resolve their differences outside the legal process. All parties are expected to participate in "good faith" in the mediation process and be willing to seek agreement on the facts, agreement on the options that could lead to the management/resolution of the problem.

The mediation session will be conducted by the mediator in such manner as to expeditiously permit full discussion of the issues. Participants in mediation must understand and adhere to the confidentiality of the process and not fear that statements made during mediation could later be used against them in a court proceeding. Mediation incorporates a different form of problem solving than is employed in the adversarial system of litigation; however, the question of whether statements made of documents used by any of the parties in mediation may be used as evidence in a court proceeding will be determined by applicable law.

Through adoption of these Rules of Conduct, all parties to the mediation process agree that the mediator may not be called as a witness to testify in any proceeding arising from the controversy. Likewise, all parties agree that all records, files and documents in the possession of the mediator are only available to the persons who are subject of this mediation and personnel of the AAMP who need such information in order to perform their job. (Pertinent records are made available for evaluation and audit of said program as outlined on page one of this form.)

Persons involved in mediation shall fully disclose all information, such as loan records, loan applications, farm plans, record of payments, basis of appraisals and any other such information deemed appropriate by the mediator and/or personnel of the AAMP to facilitate knowledgeable communication and ensure a full discussion of the issues.

Participants in mediation are encouraged to represent their particular interest; however, advisors/counsel may be present and provide individual guidance outside the actual conduct of the mediation proceedings. Mediation will only be conducted after all parties involved in the mediation process have agreed to the provisions contained in the Agreement for Conduct of Mediation and signed said document.

**Acknowledged:** \_\_\_\_\_  
\_\_\_\_\_